

# Payroll Giving Instruction Form



Please return this form to your company's payroll department

Full name (Mr/Mrs/Ms)

Home Address

Postcode

Daytime Tel  E mail

Company Name

Work Address

Postcode

National Insurance No\*

Employee Number

\*We are unable to process this information without this. Your employer should be able to provide you with this information.

Amount of donation    £3     £5     £10     £25     Other £  (tick as appropriate)

I am paid weekly     monthly  (tick as appropriate)

Charity Details: Joshua Hayday Helping Hand Trust, 23b Nevern Square, London SW5 9PD. Registered Charity No. 1134104

Please tick here if you already give to Joshua Hayday Helping Hand Trust through your salary and would like to increase the amount to the value above.

## Declaration

Please deduct a total of £  from my gross pay each pay day as a gift to the Joshua Hayday Helping Hand Trust. I confirm my understanding is that no further tax is recoverable on this gift. I understand that only gifts to organisations with charitable status within the UK can be accepted and that no gift can be made as a membership subscription or to pay for good or services supplied.

Signature

Date

## DATA PROTECTION

We would like to keep you informed about Joshua Hayday Helping Hand Trust charitable activities. If you prefer not to receive this information please tick the box.

Joshua Hayday Helping Hand Trust, 23b Nevern Square, London SW5 9PD  
Tel: 07887 950 538 Email: [info@joshuahaydaytrust.org](mailto:info@joshuahaydaytrust.org)  
[www.joshuahaydaytrust.org](http://www.joshuahaydaytrust.org)

A charitable company limited by guarantee. Registered in England No. 7091862  
Registered Charity No. 1134104